



Senior Facilities Technician

Salary Range 18: \$39,250 to \$54,954

Hourly: \$18.87 to \$26.42

Job Summary

Performs a wide range of facility maintenance tasks including general maintenance of electrical, plumbing, and HVAC equipment and related facilities, at a level not requiring formal licensure. May be required to perform tasks of other unlicensed trades, such as general handyman, light equipment operator, carpenter, painter and/or locksmith.

Essential Job Functions

- Monitors, maintains, and performs standard repairs to City building electrical facilities and systems, such as light bulbs, tubes, fixtures, switches, photocells, sockets, and outlets; assists licensed electricians with general electrical repairs as appropriate.
- Monitors performance of HVAC systems for City facilities, performs standard repair/replacement of components, as appropriate, and general maintenance tasks such as cleaning of fan coil units and adjustment of system controls.
- Monitors and performs general maintenance of plumbing systems, to include repair of leaking fixtures, clearing obstructed waste lines, clearing obstructed drain lines, and/or performing general modifications to plumbing and water supply systems, assisting licensed plumbers, as appropriate.
- Performs general carpentry/handyman type maintenance tasks including routine sheetrock/drywall installation/repair, painting and texturing, door and hardware installation and adjustment, shelving installation and repair, interior and exterior painting, as appropriate.
- Perform general maintenance, custodial, and debris/trash removal.
- Assists with selection of sub-contractors, supervising, monitoring, and inspecting sub-contractors' work.
- Assists with furniture assembly and relocation.
- Assists in resolving facility problems and concerns.
- Assists with grounds and security maintenance (fencing, gate arms, gates).
- Resolves repair issues in a timely and cost-effective manner, according to industry standards, relevant manufacturer's specifications and in a safe manner.
- Operates various hand and small power tools and equipment in support of a variety of maintenance and repair operations.
- Performs other duties as assigned.

Education and Experience

- High School diploma or GED; experience directly related to the duties and responsibilities specified herein.
- Relevant work experience preferred.
- Must possess a valid Texas driver's license.
- Must be able to pass a physical exam and drug screen.

Knowledge Skills and Abilities

- Ability to communicate clearly, thoroughly, and accurately, both verbally and in writing.
- Ability to use hand and power tools applicable to needs.
- Ability to read, understand, follow, and enforce safety procedures.

- Ability to manage multiple projects simultaneously.
- Working independently without regular supervision.
- Preparing reports and documentation for review.
- Establishing and maintaining cooperative working relationships with employees, officials, other agencies, and the public.
- Planning, prioritizing, organization, and time management.
- Effective communication, both verbal and written.

Physical Demands/Work Environment

Work involves regular exposure to unusual elements, such as extreme temperatures, chemicals, dirt, dust, fumes, smoke and/or loud noises. Extensive physical activity. Requires strenuous physical work; heavy lifting, pushing, or pulling required of objects over 50 pounds. Working conditions may involve exposure to hazards or physical risks, which require following basic safety precautions. May need to stay after hours or respond to afterhours calls occasionally. Ability to stand for long periods.

TO APPLY

Download employment applications online at

<http://www.ennistx.gov/departments/HumanResources/jobs>.

Submit the completed application to Human Resources at 107 North Sherman, Ennis, TX 75119. Completed applications may be e-mailed to humanresources@ennistx.gov or faxed to (972) 875-2301.

POSITION OPEN UNTIL FILLED